

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: **Green Forest**

Date of Administrative Review (Entrance Conference Date): **3/9/2023**

Date review results were provided to the School Food Authority: **4/19/2023**

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
✓	<input type="checkbox"/>	Certification and Benefit Issuance	✓	<input type="checkbox"/>
✓	<input type="checkbox"/>	Verification	✓	✓
✓	<input type="checkbox"/>	Meal Counting and Claiming	✓	✓
<input type="checkbox"/>	<input type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
Findings: 1) Not all selected applications were approved correctly. Out of 313 applications reviewed, three applications were incorrectly approved. 2) Not all applications selected for review were verified correctly. 3) Upon review of the breakfast and lunch daily meal counts for January 2023 claim for reimbursement, an error was discovered when consolidating the total breakfast and lunch counts.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
✓	<input type="checkbox"/>	Meal Components and Quantities	✓	<input type="checkbox"/>
✓	<input type="checkbox"/>	Offer versus Serve	✓	✓
<input type="checkbox"/>	✓	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
Findings: 1) For the week of menu review, the 9-12 lunch menu did not meet the minimum daily and weekly requirements for meat/meat alternate. On the day of review the minimum daily requirement for meat/meat alternat was not met. 2) For the week of menu review, the 9-12 lunch menu did not meet the minimum daily and weekly requirements for vegetables. 3) On the day of review, the entrée available on the grab and go line did not meet the 2 oz equivalent daily grain requirements for students in grades 9-12. 4) The planned lunch menu was not followed for the week of menu review. The substitutions made were not acceptable to meet program requirements. 5) Offer versus Serve reimbursable meal signage is not posted, including the requirement for students to select at least 1/2 cup fruit or vegetable.				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	✓	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety, Storage, and Buy American	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

- 1) Temperature logs are not being maintained for all food storage areas.
- 2) The SFA is not in compliance with the Buy American provision. Noncompliant food items were observed, and no documentation was available justifying the limited exceptions.