

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Izard County Consolidated School district

**Date of Administrative Review (Entrance Conference Date):** 11/28/22

**Date review results were provided to the School Food Authority:** 1/6/23

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
P	<input type="checkbox"/>	Certification and Benefit Issuance	✓	<input type="checkbox"/>
<input type="checkbox"/>	✓	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
Findings: <ol style="list-style-type: none"> <li>1. <b>Finding (<i>Meal Access and Reimbursement</i>):</b> Of the 465 source documents reviewed, the following errors were identified:                             <ol style="list-style-type: none"> <li>a. One (1) application was determined incorrectly. The application was determined free; however, the household size and income indicated it should be paid. According to 7 CFR 210.7(c)(1)(i), the School Food Authority (SFA) must correctly approve each child's eligibility for free and reduced meals.</li> <li>b. Four (4) applications were missing an adult signature. In accordance with 7 CFR 245.6(a)(7) for an application to be considered complete, it must have all the required information including a signature from an adult household member.</li> <li>c. One (1) application contained an inaccurate household number based on the number of names listed. One (1) Student was left off the application. In accordance with 7 CFR 245.6(a)(6) for an application to be considered complete, it must include all household members.</li> <li>d. One (1) application was not updated in Point of Sale (POS) system. According to 7 CFR 245.6(c)(6), the SFA has ten (10) operating days from the day an application is received to provide eligible children benefits according to application determination.</li> </ol> </li> </ol>				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	✓	Meal Components and Quantities	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
<b>C. General Program Areas</b>				
<b>YES</b>	<b>NO</b>		<b>Technical Assistance</b>	<b>Corrective Action</b>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>