

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Lead Hill School District
Date of Administrative Review (Entrance Conference Date): March 7, 2022
Date review results were provided to the School Food Authority: March 14, 2022

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

REVIEW FINDINGS

A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

Upon review of the daily records and the claim for reimbursement for January 2022 an error in the district's point of sale (POS) software system was found. This resulted in an overclaim of eight (8) breakfast meals totaling \$20.80. The Arkansas Department of Education, Child Nutrition Unit (ADE, CNU) may disregard an overclaim if the overclaim does not exceed \$600 per program. The disregard may be made once per Federal fiscal year for any review or activity. This overclaim is disregarded.

B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

Upon review of production records and associated crediting information for the week of January 10-14, 2022, multiple errors were discovered:

- At lunch on one (1) of the five (5) days an enriched product was served. Serving non-whole grain rich products during meal service without offering any other whole grain rich items to students does not meet meal pattern requirements for the age groups of 6-8 and 9-12 (7 CFR 210.10). Grains crediting to meet meal pattern requirements must be made with at least 50% whole grains per item.
- At lunch on one (1) of the five (5) days, 5/8 cup of vegetables were served to grades 7-12. It is required that at least 3/4 cup be offered to grades 6-8 and one (1) cup of vegetables be offered to students grade 9-12 (7 CFR 210.10(c)).
- At breakfast on one (1) of the five (5) days, 0.25 ounces of grain was offered at breakfast. This does not meet the minimum daily grain requirement of 1 ounce for breakfast. Meat cannot credit as a grain at breakfast until the 1 ounce grain requirement has been met. Production records must show how the meals offered contribute to the required food components and quantities for each age/grade group every day (7 CFR 210.10(a)(3)).

C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>
Findings: 1) N/A				