

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Mammoth Spring

Date of Administrative Review (Entrance Conference Date): 10/24/22

Date review results were provided to the School Food Authority: 11/21/22

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

| REVIEW FINDINGS | | | | |
|---|-------------------------------------|--|-------------------------------------|-------------------------------------|
| A. Meal Access and Reimbursement – Performance Standard 1 | | | | |
| YES | NO | Finding | Technical Assistance | Corrective Action |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Certification and Benefit Issuance | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Verification | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Meal Counting and Claiming | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Charge Policy and Unpaid Meal Procedures | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Meal Patterns and Nutritional Quality | | | | |
| YES | NO | Finding | Technical Assistance | Corrective Action |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Meal Components and Quantities | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Offer versus Serve | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Dietary Specifications and Nutrient Analysis | <input type="checkbox"/> | <input type="checkbox"/> |
| C. General Program Areas | | | | |
| YES | NO | Finding | Technical Assistance | Corrective Action |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Resource Management | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Civil Rights | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | SFA On-Site Monitoring | <input type="checkbox"/> | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Local School Wellness Policy | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Smart Snacks in Schools | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Professional Standards | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Water | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Food Safety, Storage, and Buy American | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Reporting and Record Keeping | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | School Breakfast Program and Summer Meals Outreach | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | After School Snack | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Seamless Summer | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Fresh Fruit and vegetable Program | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | Other: | <input type="checkbox"/> | <input type="checkbox"/> |

Findings:

- 1) Violations of the Division of Elementary and Secondary Education (DESE) Rules Governing Nutrition, Physical Activity and BMI for Age Assessment Protocols were observed.
 - a. During review of storage on October 25, 2022, it was noted that nonprogram Kindergarten snacks were being ordered and given to kindergarten students during the school day. According to DESE Rules Governing Nutrition, Physical Activity and BMI for Age Assessment Protocols 8.01.2, all food or beverages provided to students must be compliant with Smart Snack regulations.
 - b. During the review of meal counts, the September 20, 2022 count for lunch at the High School was noted to be considerably lower than the rest of month for lunch. It was determined that a local church had

come in and to provide a lunch to students as part of organization meeting for the students. DESE Rules Governing Nutrition, Physical Activity and BMI for Age Assessment Protocols 8.01.3 states, during the school day, all schools may sell or provide competitive food or beverages to students anywhere on school premises thirty (30) minutes after the last lunch period has ended as long as those food and beverage items meet the smart snack requirements.

2) During review of Wellness documents, it was discovered that the Local Wellness Policy (LWP) could not be found. There have been many changes with who oversees Wellness, and it is believe the LWP was lost in a transition. According to DESE Rules Governing Nutrition, Physical Activity and BMI for Age Assessment Protocols 6.07, the district must establish a Local School Wellness Policy no later than the first day of the school year.