

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Mineral Springs

Date of Administrative Review (Entrance Conference Date): February 8, 2023

Date review results were provided to the School Food Authority: February 10, 2023

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p>Findings: Upon review of school policies, it was discovered that the district does have a charge policy however this policy is not being communicated to households. In accordance with SP 46-2016, all School Food Authorities (SFAs) operating National School Lunch and School Breakfast Program must have a written and clearly communicated meal charge policy. The policy should be made available to school professionals, families, and students.</p>				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Civil Rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>

<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

1. Upon review of school policies, it was discovered that the district does have a meal modifications policy however this policy is not being communicated to households. In accordance with 7 CFR 15b.7(a) SFAs must notify families of the process for requesting meal modifications.
2. Upon review of wellness documentation, the following was discovered:
 - a. The district's wellness policy has not been made available to the public. In accordance with 7 CFR 210.31(d) SFAs must inform the public about the content and implementation of the local school wellness policy and make the policy and any updates to the policy available to the public on an annual basis.
 - b. The triennial assessment has not been completed. In accordance with 7 CFR 210.31(e)(2) At least once every three years, assess schools' compliance with the local school wellness policy, and make assessment results available to the public. The assessment must measure the implementation of the local school wellness policy, and include:
 - i. The extent to which schools under the jurisdiction of the local educational agency are in compliance with the local school wellness policy;
 - ii. The extent to which the local educational agency's local school wellness policy compares to model local school wellness policies; and
 - iii. A description of the progress made in attaining the goals of the local school wellness policy.
3. Upon review of the dry food storage area the following was discovered:
 - a. Several products were found without a date. Foods must be labeled and dated in storage to ensure adherence to food safety standards in Arkansas Department of Health Food Code 3-501.16.
 - b. Several expired items were discovered. To ensure the health and safety of consumers, foods that have spoiled or passed the manufacturer's recommended expiration date must be discarded.