

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Nashville School District

Date of Administrative Review (Entrance Conference Date): November 7, 2022

Date review results were provided to the School Food Authority: November 8, 2022

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
<p>Findings: Upon review of the 2021-2022 verification file the following was discovered:</p> <ul style="list-style-type: none"> Applications selected for verification were not reviewed by the confirming official. In accordance with 7 CFR 245.6a(e)(1)(i) Prior to conducting any other verification activity, an individual, other than the individual who made the initial eligibility determination, shall review for accuracy each approved application selected for verification to ensure that the initial determination was correct. Six (6) applications selected for verification were changed to paid due to the household's failure to respond to verification. A letter was sent to households on November 15, 2021 however the benefit change did not occur on day ten (10) In accordance with 7 CFR 245.6a(j) If verification activities fail to confirm eligibility for free or reduced price benefits or should the household fail to cooperate with verification efforts, the school or local educational agency shall reduce or terminate benefits, as applicable, as follows: Ten days advance notification shall be provided to households that are to receive a reduction or termination of benefits, prior to the actual reduction or termination 				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
<p>Findings: Upon observation of breakfast meal service students began exiting the point of service without a ½ cup of fruit. These students were stopped by the food service management company (FSMC) director was able to direct students back to the point of sale to complete the reimbursable meal. Upon speaking with the kitchen lead she stated that she knew students had to have three items but didn't know one item had to be a ½ cup of fruit.</p>				

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C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

- 1) Upon review of a la carte items sold to students it was discovered that the Smartpop white cheddar popcorn did not meet smart snack requirements. In accordance with 7 CFR 210.11(b)(3) all foods sold at school during the school day are required to meet nutrition standards.
- 2) Upon review of the dry storage, cooler and freezer several products were found without a date. Foods must be labeled and dated in storage (dry storage, coolers, and freezers) to ensure adherence to food safety standards in Arkansas Department of Health Food Code 3-501.16. When received, all foods should be dated to ensure proper use and safety of food supply (FIFO -first in-first out inventory procedures).
- 3) Upon review of the wellness documentation the following was discovered:
 - The most recent triennial assessment was completed in 2018-2019 school year. In accordance with 7 CFR 210.31(e)(2) At least once every three years, assess schools' compliance with the local school wellness policy, and make assessment results available to the public.
 - The wellness committee only held three meetings in the 2021-2022 school year. Documentation including agendas and meeting minutes did not contain information related to menu feedback from the wellness committee. In accordance with AR Code § 6-20-709 each school district shall provide to the school district's school nutrition and physical activity advisory committee: information on the requirements and standards of the program; and menus for the program and other food sold in the school cafeteria on a quarterly basis.

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