



# Division of Elementary and Secondary Education

*Transforming Arkansas to lead the nation in student-focused education*

**Jacob Oliva**  
Secretary

Child Nutrition Unit  
2020 W 3<sup>rd</sup> Street, Suite 404  
Little Rock, AR 72205

**Dr. Ivy Pfeffer**  
Deputy  
Commissioner

February 10, 2023

**Stacy Smith**  
Deputy  
Commissioner

Robert Poole, Superintendent  
Prescott School District  
762 Martin Street  
Prescott, AR 71857

**State Board of  
Education**

Dear Superintendent Poole

**Ouida Newton**  
*Poyen*  
Chair

The Administrative Review (AR) for the Child Nutrition Program within the Prescott School District was completed on February 10, 2023. The AR is the monitoring system established by the United States Department of Agriculture (USDA). The process included the entire program operation; however, the meal service observations were conducted at Prescott Elementary School.

**Dr. Sarah Moore**  
*Stuttgart*  
Vice Chair

Specifically, areas monitored during the review included:

- Meal Access and Reimbursement (Performance Standard 1)
- Meal Pattern and Nutritional Quality (Performance Standard 2)
- General Areas

**Dr. Fitz Hill**  
*Little Rock*

**Kathy McFetridge**  
*Springdale*

All areas of program operation were found to be in compliance with USDA Federal regulations as well as State regulations. No further corrective action is required. **Therefore, the review is closed.**

**Steve Sutton**  
*Marion*

USDA requires that AR results are made public. The review summary will be posted on the Arkansas Department of Education, Child Nutrition website within thirty (30) days of the date of this letter.

**Adrienne Woods**  
*Rogers*

**Randy Henderson**  
*Blytheville*

I appreciate your continued interest and support for the Child Nutrition Program. If I can be of further assistance, please feel free to contact me at 501-324-9502.

**Lisa Hunter**  
*White Hall*

Sincerely,

**Jeff Wood**  
*Little Rock*

Courtney Erick RDN, LD, Mpp-D  
Arkansas Department of Education  
Division of Elementary and Secondary Education, Child Nutrition Unit

Cc: Valarie Cobb, Child Nutrition Director

Attachments: Administrative Review Summary Report

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Prescott

**Date of Administrative Review (Entrance Conference Date):** January 19, 2023

**Date review results were provided to the School Food Authority:** February 10, 2023

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
<b>A. Meal Access and Reimbursement – Performance Standard 1</b>				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
<b>B. Meal Patterns and Nutritional Quality</b>				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
<b>C. General Program Areas</b>				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>