

# STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Riverview School District  
 Date of Administrative Review (Entrance Conference Date): January 30, 2023  
 Date review results were provided to the School Food Authority: February \_\_\_\_

## General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

## Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

### REVIEW FINDINGS

#### A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>

#### Findings:

1. Of the 380 student eligibility source documents reviewed, it was discovered that there were eleven (11) students coded or determined incorrectly in eSchool and the point of sale (POS) system. According to 7 CFR 210.7(c)(1)(i), SFA must correctly approve each child's eligibility for free and reduced meals.
  - One (1) student was given a reduced status when they should have been free.
  - Two (2) students were given a reduced status when they should have been paid.
  - Two (2) students were given a free status when they should have been paid.
  - Five (5) students were given a free status when they should have been reduced.
  - One (1) of those was correctly determined reduced but was coded free.
2. A review of the 2022-23 verification documentation indicated that three (4) of the six (9) households selected submitted unacceptable (including 2021 tax form and screenshots of direct deposit) or incomplete income documentation. In accordance with 7 CFR 245.6a(f)(2), the documentation must indicate the source, amount, frequency, date, name of recipient, and be reflective of current gross income from any point between the month prior to the free and reduced meal application turned in and the time the household is request to provide the income documentation. According to 7 CFR 245.6a(a)(7)(ii), if the household does not submit documentation for all incomes listed on the original application or via a collateral contact, the eligibility must be terminated.

#### B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>

#### Findings:

Upon review of the production records for the week of December 12-16, 2022, it was discovered that:

- The weekly subgroup of red/orange vegetable was not met. Only ¼ cup red/orange vegetable was served. According to 7 CFR 210.10(c), the weekly requirement for the red/orange subgroup is ¾ cup for grades K-8.
- On one (1) of the five (5) days, only 0.75-ounce equivalent of grain was served. According to 7 CFR 210.10(c), the daily requirement for grains is one (1) ounce equivalent for grades K-8.

**C. General Program Areas**

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

- 1) N/A