

## **AGENDA**

### **STATE BOARD OF EDUCATION**

**Sunday, December 10, 1995**

4:30 p.m.

The Stitt Room, Holiday Inn West  
201 South Shackleford  
Little Rock, AR

#### **Evaluation of Directors**

Luke Gordy

#### **State Board Mission Statement**

Jim McLarty

#### **Arkansas Association of Educational Administrators**

Outcome from Principal's Forum

Charles Knox

#### **Requirements Governing Trust Fund Distributions**

Robert Shaver

###

Dinner

7:00 p.m.

###

#### **Monday, December 11, 1995**

8:00 a.m. Meeting of  
Board of Vocational Education

10:00 a.m. or immediately afterwards  
Meeting of the Board of General Education  
Auditorium, Arch Ford Education Building

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**CONSENT AGENDA ITEMS**

1. Minutes ( November 12/13, 1995)
2. Promotions/Newly Employed/Separation ---  
Ms. Clemetta Hood ..... C2-1
3. Applications for Approval of Loan Request ---  
Mr. Bob Coleman ..... C3-1
4. Arkansas Child Care Approval --- Ms. Glenda Bean ..... C4-1
5. ABC Program Reviews --- Ms. Bean ..... C5-1
6. 1996 State Board Meeting Schedule --- Mr. Gene Wilhoit ..... C6-1
7. Education Legal Update --- Ms. Elizabeth Boyter ..... C7-1
8. Approval of Licensure Continuum --- Mr. Rodger Callahan ..... C8-1
9. Recommendation of Textbooks/Instructional Materials Unit ---  
Ms. Sue McKenzie ..... C9-1

**ACTION AGENDA ITEMS**

1. DIRECTOR'S REPORT
2. Initial Policy Discussion for Drafting Rules and Regulations Governing the  
Distribution of Growth Facilities Funding --- Dr. Robert Shaver ..... A2-1
3. Initial Policy Discussion for Drafting Rules and Regulations Governing  
School District Expenditures Requirements for Special Education,  
Vocational Education, Gifted and Talented, Alternative Education and  
Classroom Teacher Salary per ~~ADE~~ --- Dr. Shaver ..... A3-1  
*ADM*
4. Approval for Public Comment Rules and Regulations Governing the  
Implementation of Act 2 of the First Extraordinary Session of 1994 as  
amended by Act 1228 of 1995 --- Dr. Shaver ..... A4-1

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5. Approve for Public Comment Proposed Rules and Regulations Governing the Distribution of Debt Service Funding Supplements ---  
Dr. Shaver ..... A5-1
6. Final Approval of Rules and Regulations for LEP Funding ---  
Mr. Anthony ..... A6-1
7. Approve for Emergency Rules and Regulations Governing the Distribution of General Facility Funding to School Districts for the 1995-96 School Year --- Dr. Shaver ..... A7-1
8. Recommendation of Norm Reference Test/Accountability Section ---  
Ms. Vicki Gray. .... A8-1
9. Technology Use Resolution ---Mr. Bob Friedman ..... A9-1
10. Update on Public Engagement --- Dr. Diana Julian/Ms. Gayle Morris ..... A10-1
11. Monthly Report on Pulaski County Desegregation Settlement Agreement --- Ms. Charity Smith ..... A11-1
12. Minority Recruitment Committee Report --- Mr. Reginald Wilson ..... A12-1

Board Committee Reports

Board Conference Reports

## COMING EVENTS

- December 9-13      National Staff Development Council, Chicago
- December 13      ADE Annual Holiday Season Party, 2-4 p.m., Auditorium, ADE
- December 25      Christmas Day
- January 1      New Year's Day
- January 3-4      State Reading Specialists' Meeting, Auditorium, ADE
- January 7-8      State Board of Education Meeting
- January 11      Advisory Council for Education of Children with Disabilities,  
9:30 a.m., Little Rock
- January 23-25      Title I Mid-Winter Conference, Hot Springs Convention Center

**STATE BOARD OF EDUCATION  
SUNDAY, DECEMBER 10, 1995**

**MINUTES**

The State Board of Education met Sunday, December 10, 1995, in the Stitt Room of the Holiday Inn West at 201 South Shackelford in Little Rock, Arkansas. The meeting began at 5:00 p.m.

Members present: Richard Smith, Chairman  
Bill Fisher, Vice-Chairman  
Luke Gordy  
Mitch Llewellyn  
James McLarty  
Rae Perry  
James Whitmore

Gene Wilhoit, Ex Officio Secretary

Members absent: Carl Baggett  
Gary Beasley  
Betty Pickett  
Elaine Scott  
Sherry Walker

Chairman Smith called the meeting to order and welcomed those present.

**STATE BOARD MISSION STATEMENT**

Mr. McLarty presented the Board with a revised draft of the State Board mission statement and asked for comments or suggestions. After a brief discussion, the following suggestions were made:

1. Limit the mission statement to a single paragraph.
2. Simplify the wording/context.
3. Include wording that would inform the public that the State Board of Education wants to provide each student with the best education possible given the assets that are available.

## **ARKANSAS ASSOCIATION OF EDUCATIONAL ADMINISTRATORS (AAEA)**

Mr. Charles Knox, Dr. Elliott Burton, and Dr. Kellar Noggle provided background information regarding the 1994-1995 Arkansas Principals' Forum. The Arkansas Principals' Forum is sponsored by the AAEA and funded by the Walton Family Foundation. The Forum is designed to assist principals in their efforts to improve Arkansas schools at the building level. During the 1994-1995 school year, the Arkansas Principals' Forum conducted nineteen day-long meetings, each consisting of a diverse group of twenty principals from the elementary and secondary levels. A total of three hundred eighty-eight elementary, middle school, and secondary principals participated.

On September 19, 1995, a group of twenty-one elementary and twenty-three secondary principals met. The day's agenda was to study the one hundred-fourteen elementary and eighty-four secondary concerns presented during the 1994-1995 sessions. As a result of that meeting, twelve concerns were identified and prioritized for the secondary and elementary levels.

Dr. Burton presented additional information regarding The "Promoting Change in Education" Program, The Finance Analysis Model (FAM) Program, The Education Research Service (ERS), and Distance Learning Training.

### **EVALUATION OF DIRECTORS**

Mr. Gordy presented and reviewed drafts of the position descriptions for the Director of the General Education Division and the Director of the Vocational Education Division. Mr. Gordy stated that the Governor's office provided suggestions regarding the semantics of the position descriptions. After a brief discussion regarding performance appraisals and evaluation instruments, Mr. Gordy stated a revised draft will be presented to the Board for final approval in January.

### **REQUIREMENTS GOVERNING TRUST FUND DISTRIBUTIONS**

This item was removed from the agenda.

Dr. Whitmore discussed the following: 1) The education system changes too quickly without good scientific research. 2) Kindergarten students are expected to know the same types of things as first grade students. 3) The possible misuse of student test scores in comparing schools.

With no further comments, Chairman Smith adjourned the meeting at 6:25 p.m.

STATE BOARD OF EDUCATION  
MONDAY, DECEMBER 11, 1995

MINUTES

The State Board of Education met Monday, December 11, 1995, in the auditorium of the Arch Ford Building. The meeting began at 11:11 a.m.

Members present: Richard Smith, Chairman  
Bill Fisher, Vice-Chairman  
Carl Baggett  
Gary Beasley  
Luke Gordy  
Mitch Llewellyn  
Jim McLarty  
Rae Perry  
Elaine Scott  
Sherry Walker  
James Whitmore

Gene Wilhoit, Ex Officio Secretary

Members absent: Betty Pickett

Chairman Smith called the meeting to order and welcomed those present.

CONSENT AGENDA ITEMS

1. Minutes (November 12 & 13, 1995)
2. Promotions/Newly Employed/Separations
3. Applications for Approval of Loan Request
4. Arkansas Child Care Approval
5. ABC Program Reviews
6. 1996 State Board Meeting Schedule
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## REMOVAL OF CONSENT AGENDA ITEMS/APPROVAL OF CONSENT AGENDA ITEMS

Mr. Fisher made the motion to remove item five, ABC Program Reviews, from the consent agenda and placed on the action agenda. Mrs. Perry seconded and the motion carried unanimously.

Mr. McLarty made the motion to remove item three, Applications for Approval of Loan Request, from the consent agenda and to include the following amendment:

**“Existing required liability insurance is inadequate for the protection of our pupil transportation system. The State Board of Education (SBE) commits to seeking a change in existing law to provide an adequate level of liability insurance protection for the school bus riders of our state and that the SBE direct it’s counsel to research and draft a change in existing law to accomplish this result, as well as commit to seeking the introduction of and full support for the passage of said legislation at the next session of the general assembly.”**

Mr. Fisher seconded and the motion carried unanimously. Mr. Llewellyn made the motion to amend the original motion by stating that a funding mechanism is included. Mr. Fisher seconded and the motion carried unanimously.

Mr. Fisher made the motion to approve the consent agenda. Mr. Llewellyn seconded and the motion carried unanimously.

### ACTION AGENDA ITEMS

#### APPROVAL OF RECOMMENDATIONS FOR ABC PROGRAM REVIEWS HOURS OF JOY, INC. (GURDON, AR), THE CHILD CENTER (PINE BLUFF, AR), AND DERMOTT DAY SERVICE CENTER (DERMOTT, AR)

Ms. Glenda Bean presented background information regarding the ABC programs Hours of Joy, Inc., The Child Center, and Dermott Day Service Center. Ms. Bean stated that the Arkansas Early Childhood Commission (AECC) is recommending that funding not be continued to Hours of Joy, Inc. for the remainder of the program year due to its inability to demonstrate progress in meeting programmatic standards. In addition, AECC is recommending that the following occur:

- A) An ad hoc committee of the Commission visit the Hours of Joy site in Gurdon prior to January 1, 1996 to confirm the reviews which have been conducted to date.
- B) An alternate program administrator should be solicited for the Gurdon program and the ABC funds should remain intact for that community.



Mr. John Walker, Attorney, and Mr. Clarence Harris, Director, Hours of Joy, Inc., provided the Board with a response to AECC's recommendations. After a brief discussion, **Mr. Beasley made the motion to accept AECC's recommendations for Hours of Joy, Inc., The Child Center, and Dermott Day Service Center. Ms. Scott seconded the motion and Chairman Smith requested a roll call vote:**

<u>IN-FAVOR</u>	<u>AGAINST</u>	<u>ABSTAINED</u>
Mr. Beasley	none	Ms. Perry
Mr. Baggett		
Mr. Fisher		
Ms. Scott		
Mr. McLarty		
Mr. Llewellyn		
Mr. Whitmore		
Mr. Gordy		

**The motion carried with a majority vote.**

#### EXECUTIVE SESSION

**Mr. Fisher made the motion for the Board to convene into Executive Session. Mr. Gordy seconded and the motion carried unanimously.**

The Board convened into Executive Session at 11:50 a.m. and reconvened in an open session at 1:20 p.m. No action was taken and no recommendation for action was made.

#### DIRECTOR'S REPORT

Mr. Wilhoit discussed the following issues:

- 1) Rules and Regulations Schedule.** Mr. Wilhoit presented and reviewed a schedule of pending rules and regulations for December 1995 thru May 1996.
- 2) Minimum Millage Certification to DFA.** Mr. Wilhoit stated that in accordance with Section 2 (a) of Act 916 of 1995, ADE is required to report school districts who have failed to levy the base millage to the Department of Finance and Administration (DFA). The Board was provided a list of seven (7) school districts who were reported as failing to meet the base millage requirement.
- 3) Academic and Fiscal Distress-Progress Report.** Mr. Wilhoit stated that the initial policy discussion for rules and regulations governing Act 915, Academic and Fiscal Distress, will occur in January 1996. There was a brief discussion regarding the phases of academic distress and indicators of fiscal distress.

4) **Minimum Standards Revisions.** ADE will conduct a "side by side" comparison of standards. Three writing groups will divide the standards by age groups and develop minimum standards around them. The age groups will include early childhood, middle level, and high school.

5) **Sixth Annual School Report Card.** Mr. Rodger Callahan gave a brief slide presentation and overview of Arkansas' Sixth Annual School Report Card.

6) **Legislative Audit Report.** Mr. Wilhoit presented and reviewed the Legislative Joint Audit Report for ADE. There was a discussion regarding the audit's findings and recommendations as well as a statement of corrective actions taken by ADE.

**INITIAL POLICY DISCUSSION FOR DRAFTING RULES AND REGULATIONS GOVERNING THE DISTRIBUTION OF GROWTH FACILITIES FUNDING**

Dr. Bob Shaver presented background information regarding rules and regulations governing the distribution of growth facilities funding. The Board suggested including a funding example. **With no further comments or suggestions, Mr. Fisher made the motion for ADE to proceed with the drafting of rules and regulations governing the distribution of growth facilities funding. Mr. McLarty seconded and the motion carried unanimously.**

**INITIAL POLICY DISCUSSION FOR DRAFTING RULES AND REGULATIONS GOVERNING SCHOOL DISTRICT EXPENDITURE REQUIREMENTS FOR SPECIAL EDUCATION, VOCATIONAL EDUCATION, GIFTED AND TALENTED, ALTERNATIVE EDUCATION AND CLASSROOM TEACHER SALARY PER ADM**

Dr. Shaver presented background information regarding rules and regulations governing school district expenditure requirements for special education, vocational education, gifted and talented, alternative education and classroom teacher salary per ADM. **After a brief discussion, Mr. Whitmore made the motion to proceed with the drafting of the rules and regulations as presented. Mr. Baggett seconded and Chairman Smith requested a roll call vote:**

**IN-FAVOR**

**Mr. Baggett  
Mr. Gordy  
Ms. Perry  
Mr. Beasley  
Mr. Llewellyn**

**AGAINST**

**Ms. Scott  
Mr. Fisher  
Ms. Walker**

**The motion carried with a majority vote.** The Board recommended that ADE return with a set of major questions and recommendations for review during the January Board meeting.

**APPROVAL FOR PUBLIC COMMENT OF RULES AND REGULATIONS  
GOVERNING THE IMPLEMENTATION OF ACT 2 OF THE FIRST EXTRAORDINARY  
SESSION OF 1994 AS AMENDED BY ACT 1228 OF 1995**

Dr. Shaver presented background information regarding rules and regulations governing the implementation of Act 2 of the first extraordinary session of 1994 as amended by Act 1228 of 1995. **Mr. Beasley made the motion to proceed with public comment. Mr. Fisher seconded and the motion carried unanimously.**

**APPROVAL FOR PUBLIC COMMENT OF PROPOSED RULES AND REGULATIONS  
GOVERNING THE DISTRIBUTION OF DEBT SERVICE FUNDING SUPPLEMENTS**

Dr. Shaver presented background information regarding rules and regulation governing the distribution of debt service funding supplements. **Mr. Beasley made the motion to proceed with public comment. Mr. Llewellyn seconded and the motion carried unanimously.**

**FINAL APPROVAL OF RULES AND REGULATIONS FOR LIMITED ENGLISH  
PROFICIENT (LEP) FUNDING**

Mr. Frank Anthony provided updated information regarding rules and regulations for LEP funding. **Mr. Beasley made the motion to approve rules and regulations for LEP funding as presented. Mrs. Walker seconded and the motion carried unanimously.**

**APPROVAL OF EMERGENCY RULES AND REGULATIONS GOVERNING THE  
DISTRIBUTION OF GENERAL FACILITY FUNDING TO SCHOOL DISTRICTS FOR  
THE 1995-96 SCHOOL YEAR.**

Dr. Shaver presented background information regarding emergency rules and regulations with two noted changes:

- 1) General Facility Funding Factor, 3.03, the wording "and sufficient to expend \$9,500,000" will be deleted from the definition.
- 2) Funds Carried Forward, 5.01, the wording "section 3.03" will be corrected to reflect "section 3.02".

**Ms. Walker made the motion to approve the emergency rules and regulations with noted changes. Ms. Scott seconded and the motion carried unanimously.**

## APPROVAL OF RECOMMENDATION FOR NORM REFERENCE TEST/ACCOUNTABILITY SECTION

Ms. Vicki Gray presented background information regarding the recommendation of the Norm-Referenced Test Adoption Committee of the Stanford Achievement Test, Ninth Edition, beginning with the Fall 1996 administration. **Ms. Scott made the motion to approve ADE's recommendation for the Norm Reference Test as presented. Mr. Llewellyn seconded and the motion carried unanimously.**

## APPROVAL OF RESOLUTION ENCOURAGING SCHOOL DISTRICTS TO ADOPT NETWORK APPROPRIATE USE POLICIES

Mr. Bob Friedman provided updated information regarding network appropriate use policies. **Mr. Fisher made the motion to approve the resolution encouraging school districts to adopt a network appropriate use policies. Ms. Scott seconded and the motion carried unanimously.**

## UPDATED REPORT ON COMMUNICATION/PUBLIC ENGAGEMENT STRATEGIES

During the November Board meeting, ADE was asked to develop a strategy/plan that would address the issues of public engagement and communication. Dr. Julian reviewed ADE's two-step process:

- 1) Implementation of a strategy to determine the general public's perception and attitude toward education, in general, and to understand the public's views concerning ongoing school improvement efforts in Arkansas.
- 2) Development and implementation of a long-term public engagement/comprehensive communications plan.

In regards to step two, Dr. Julian stated that there should be a continuous process included for determining and responding to the public's views concerning education as well as tools to assist local school districts and communities in developing effective public engagement/comprehensive communication plans. As well as adjustments to the policies of the State Board of Education and Programs within the ADE in response to public engagement/comprehensive communications plan activities. In regards to step one, Dr. Julian stated that the usefulness of the plan at the local and state level along with financing is being evaluated.

Ms. Gayle Morris presented and reviewed a list of organizations and individuals, from both the public and private sectors, who have been contacted regarding a statewide opinion poll of the public's views of education in Arkansas.

After a brief discussion, the Board suggested inviting the Arkansas Education Association (AEA) to the March 1996 Sunday evening dinner session to discuss AEA's recent polling survey in Arkansas.

### MONTHLY REPORT ON PULASKI COUNTY DESEGREGATION SETTLEMENT AGREEMENT

Ms. Charity Smith discussed the following issues:

**1) Monitoring.** Forty-five sites have been monitored as of November 11, 1995.

Ms. Smith reported that Common Monitoring Terminology has been developed and everyone has agreed to utilize the same data that ADE has available. The Board was presented with a Monitoring Schedule and invited to participate in an on site visit.

**2) Test Validation.** Ms. Smith informed the Board that the Test Validation contract will be extended.

**3) Data Collection.** School districts have been delayed in reporting data to ADE due to software complications.

**4) New Project Management Tool (PMT) Format.** The ADE administrative team has approved a new micro software program for the PMT. The software is designed to present a pert chart report versus a text report. **Ms. Smith stated that text reports will continue to be available. Mr. Baggett made the motion to approve the PMT filed in Court on November 30, 1995. Ms. Perry seconded and the motion carried unanimously.**

### MINORITY RECRUITMENT COMMITTEE (MRC) REPORT

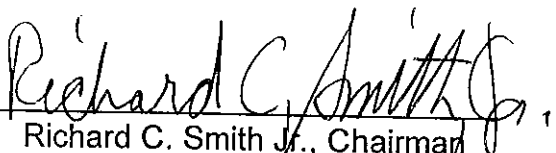
Mr. Reginald Wilson presented the Board with a Minority Recruitment Grade 21 - 99 Report. The report is part of the MRC objective/strategy 3.6, which states: "The State Board of Education will review the progress toward recruitment, hiring, and retention of minorities in the ADE-GED work force."

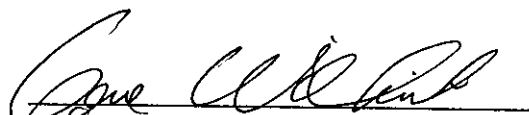
**Mr. Fisher made the motion to adjourn the meeting. Mr. Beasley seconded and the motion carried unanimously. The meeting was adjourned at 2:45 p.m.**

Board Committee Report

Board Conference Reports

Recorded by Angela White

  
Richard C. Smith Jr., Chairman

  
Gene Wilhoit, Ex Officio Secretary