

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: South Pike County School District

Date of Administrative Review (Entrance Conference Date): February 21, 2021

Date review results were provided to the School Food Authority: February 24, 2021

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 2

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 - Yes
 - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
✓		Certification and Benefit Issuance	✓	
✓		Verification	✓	✓
	✓	Meal Counting and Claiming		
	✓	Charge Policy and Unpaid Meal Procedures		
Findings:				
1) Of the 253 student eligibility source documents reviewed there was two (2) applications missing the determination date and thirty-nine (39) applications exceeded the time limit for approval in accordance with 7 CFR 245.6(c)(6)(i). One (1) household was determined as reduced based on their income application and they were coded as free.				
2) A review of the 2020-2021 verification file revealed that one (1) household submitted a bank statement as a form of income documentation, which was accepted by the verifying official. Bank statements are not considered an acceptable form of written evidence in accordance with 7 CFR 245.6a (7)(i). Two (2) households selected for verification did not provide documentation of all incomes listed on the application. In accordance with 7 CFR 245.6a(f)(4) households refusing to cooperate with efforts to verify, eligibility for free or reduced price benefits shall be terminated.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
	✓	Meal Components and Quantities		
	✓	Offer versus Serve		
	✓	Dietary Specifications and Nutrient Analysis		
Findings:				
1)				
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	✓	Resource Management		
	✓	Civil Rights		
	✓	SFA On-Site Monitoring		
	✓	Local School Wellness Policy		
	✓	Smart Snacks in Schools		

	✓	Professional Standards		
	✓	Water		
	✓	Food Safety, Storage, and Buy American		
	✓	Reporting and Record Keeping		
	✓	School Breakfast Program and Summer Meals Outreach		
		After School Snack		
	✓	Seamless Summer		
		Fresh Fruit and vegetable Program		
		Other:		