## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Westwind School for the Preforming Arts Date of Administrative Review (November 16, 2022):

Date review results were provided to the School Food Authority (Exit Conference Date):

**General Program Participation** 

	W nat C	Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)						
		chool Breakfast Program						
		tional School Lunch Program esh Fruit and Vegetable Program						
		Afterschool Snack						
2.		eamless Summer Option s the School Food Authority operate under any Special Provisions? (Select all that apply)						
2.		nmunity Eligibility Provision	ions? (Select all that appl	iy)				
		cial Provision 2						
Review								
		any findings identified during the review of this School Foo	d Authority?					
	✓ Yes	□ No	a : ramorny :					
		REVIEW FINDINGS						
A. Me	eal Acc	ess and Reimbursement – Performance Standard 1						
YES	NO		Technical Assistance	Corrective Action				
✓		Certification and Benefit Issuance	✓	<b>√</b>				
		Verification						
<b>✓</b>		Meal Counting and Claiming		✓				
		Charge Policy and Unpaid Meal Procedures						
Finding	gs:							
1) Sixty	/-seve	n (67) student meal statuses were checked. Errors we	ere found on free and i	reduced meal				
		for fourteen (14) of 67 students.						
2. The	meals	claimed for the month of October 2022 did not matcl	h the daily records for	the breakfast and				
lunch r	meals s	served during that month. This resulted in an inaccur	ate claim for the mont	h of October				
3. Reduced meal prices. According to 7CFR 245.2 the prices of reduced meals shall not exceed 40 cents for a lunch and 30 cents for a breakfact								
for a lu	ınch ai	nd 30 cents for a breakfast.						
for a lu	ınch aı	nd 30 cents for a breakfast.		-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
3500000 000	0,040							
B. Me	0,040	nd 30 cents for a breakfast. terns and Nutritional Quality	Technical Assistance					
B. Me	eal Pat			Corrective Action				
B. Me	eal Pat	terns and Nutritional Quality	Technical Assistance	Corrective Action				
B. Me	eal Pat	terns and Nutritional Quality  Meal Components and Quantities	Technical Assistance	Corrective Action  ✓				
B. Me	eal Pat	Meal Components and Quantities Offer versus Serve	Technical Assistance	Corrective Action				
B. Me YES	NO	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis	Technical Assistance	Corrective Action				
B. Me YES  Finding  1): Acc	NO	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis g to the production records, the October 4 <sup>th</sup> breakfas	Technical Assistance  □ □ □ □ □ t meal lacked the requ	Corrective Action				
B. Mo YES  Finding  1): Accompo	eal Pate NO  SS: cordin	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole	Technical Assistance  □ □ □ □ t meal lacked the requesting grain rich grain produ	Corrective Action  Corrective Action  Corrective Action  Corrective Action				
B. Me YES  Finding 1): Accompoday as	eal Pate NO  ss: cordin	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is ba	Technical Assistance	Corrective Action  Corrective Action  Corrective Action  Corrective Action				
B. Mo YES  Finding  1): Accompoday as total se	eal Pate NO  ss: cordin	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is base over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B).	Technical Assistance	Corrective Action				
B. Mo YES  Finding 1): Ac compo day as total se alterna	eal Pate NO  ss: cordinate part of part of ervings ate iter	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be sover a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). The scan be credited toward the grain component after	Technical Assistance	Corrective Action				
B. Mo YES  Finding 1): Ac compo day as total se alterna require	eal Pate NO SS: cordingenent. part of the iteritement	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is ba s over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In ms can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a	Technical Assistance	Corrective Action  Corrective Ac				
B. Me YES  Finding 1): Ac compo day as total se alterna require compo	eal Pate NO Ses: cordinent. part of part of the iter ement. content.	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be sover a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). The scan be credited toward the grain component after	Technical Assistance	Corrective Action  Corrective Ac				
B. Mo YES  Finding 1): Ac compo day as total se alterna require	eal Pate NO Ses: cordinent. part of part of the iter ement. content.	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is ba s over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In ms can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a	Technical Assistance	Corrective Action  Corrective Ac				
B. Mo YES  Finding 1): Ac compo day as total se alterna require compo this me	eal Pate NO  ss: coordin nent. part o ervings ate iter ement nent, eal.	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be s over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). Ins can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a we will not consider, in this instance, that the grain co	Technical Assistance	Corrective Action  Corrective Ac				
B. Mo YES  Finding 1): Ac compo day as total se alterna require compo this me	eal Pate NO  ss: cordinate part of part of pervings ate iter ement ment, peal.	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is ba s over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In ms can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a	Technical Assistance  Technical Assistance	Corrective Action  Corrective Ac				
B. Mo YES  Finding 1): Ac compo day as total se alterna require compo this me	eal Pate NO SS: cordinate part of part of ervings ate iter ement ment, part of nent, p	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be s over a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). Ins can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a we will not consider, in this instance, that the grain co	Technical Assistance  Technical Assistance  Technical Assistance  t meal lacked the required assed on minimum daily used to allow that the 1-ounce whole graiternate to credit town assed to a complete the component was complete the technical Assistance	Corrective Action  Corrective Action  Corrective Action  Corrective Action  Corrective Action				
B. Mo YES  Finding 1): Accompoday as total sealterna require compothis me C. Ge YES	eal Pate NO  ss: cordinent. part of ervings at eiter ement onent, eal.  neral I	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be sover a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In ms can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a we will not consider, in this instance, that the grain co	Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance	Corrective Action				
B. Mo YES  Finding 1): Ac compo day as total se alterna require compo this me	eal Pate NO  ss: cordin conent. part o cervings ate iter cenent. ceal.	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be sover a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In the scan be credited toward the grain component after is met daily. Since USDA does allow the meat/meat as we will not consider, in this instance, that the grain component after Crogram Areas  Resource Management Civil Rights	Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance	Corrective Action				
B. Mo YES  Finding 1): Accompoday as total sealterna require compothis me C. Ge YES	eal Pate NO  ss: cordinent. part of ervings at eiter ement onent, eal.  neral I	Meal Components and Quantities Offer versus Serve Dietary Specifications and Nutrient Analysis  g to the production records, the October 4 <sup>th</sup> breakfas The 6-8 meal pattern requires that 1 ounce of whole f the reimbursable meal. The grains component is be sover a 5-day school week. 7 CFR 220.8(c)(2)(iv)(B). In ms can be credited toward the grain component after is met daily. Since USDA does allow the meat/meat a we will not consider, in this instance, that the grain co	Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance  Technical Assistance	Corrective Action				

	Smart Snacks in Schools	
<b>✓</b>	Professional Standards	✓
	Water	
	Food Safety, Storage, and Buy American	
	Reporting and Record Keeping	
	School Breakfast Program and Summer Meals Outreach	
	After School Snack	
	Seamless Summer	
	Fresh Fruit and vegetable Program	
<b>✓</b>	Other: Food Protection Manager Certification	<b>√</b>

## Findings:

- According to the Arkansas Department of Health, Rules Pertaining to Retail Food Establishments at least one EMPLOYEE that has supervisory and management responsibility and the authority to direct and control FOOD preparation and service shall be a certified FOOD protection manager who has shown proficiency of required information through passing a test that is part of an ACCREDITED PROGRAM. 2-201.1A. Previously cited during August 2022, Health Department Inspection.
- 2) Each school year, the school food authority must ensure that all school nutrition program directors, (including acting directors, at the discretion of the State agency) complete annual continuing education/training. Twelve hours of annual training are required.
- 3) The charter does not have documentation of Wellness Committee meetings or any public notification of Wellness Committee activities.