

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** Horatio School District

**Date of Administrative Review (Entrance Conference Date):** February 8, 2021

**Date review results were provided to the School Food Authority:** February 9, 2021

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 2

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
✓		Certification and Benefit Issuance	✓	
	✓	Verification		
	✓	Meal Counting and Claiming		
	✓	Charge Policy and Unpaid Meal Procedures		
Findings:				
1) During the review, 270 eligibility documents were reviewed. Of those documents 29 applications exceeded the time limit for approval in accordance with 7 CFR 245.6(c)(6)(i). The district must notify the household of the children's eligibility and provide free or reduced price meal benefits to eligible children within 10 operating days of receiving the application from the household.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
	✓	Meal Components and Quantities		
	✓	Offer versus Serve		
	✓	Dietary Specifications and Nutrient Analysis		
C. General Program Areas				
YES	NO		Technical Assistance	Corrective Action
	✓	Resource Management		
	✓	Civil Rights		
	✓	SFA On-Site Monitoring		
	✓	Local School Wellness Policy		
		Smart Snacks in Schools		
	✓	Professional Standards		
	✓	Water		
	✓	Food Safety, Storage, and Buy American		
	✓	Reporting and Record Keeping		
	✓	School Breakfast Program and Summer Meals Outreach		
		After School Snack		
	✓	Seamless Summer		
		Fresh Fruit and vegetable Program		
		Other:		