

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Foreman School District

Date of Administrative Review (Entrance Conference Date): 11/13/2023

Date review results were provided to the School Food Authority (Exit Conference Date): 11/14/2023

### General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - ☒ School Breakfast Program
  - ☒ National School Lunch Program
  - ☐ Fresh Fruit and Vegetable Program
  - ☐ Afterschool Snack
  - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - ☐ Community Eligibility Provision
  - ☐ Special Provision 2

### Review Findings

- Were any findings identified during the review of this School Food Authority?
  - ☒ Yes
  - ☐ No

#### REVIEW FINDINGS

##### A. Meal Access and Reimbursement – Performance Standard 1

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

- Upon review of 208 student eligibility documents, it was discovered that one (1) household application was processed incorrectly. The student was determined to be reduced and should have been paid based on income. In accordance with 7 CFR 245.6(c)(4) The local educational agency must use the income information provided by the household on the application to calculate the household's total current income. Additionally, there were two (2) household applications that were processed correctly but the benefit miscoded in Eschool.
- On the day of review, the preschool program did not take a lunch or snack meal count at the point of service. Meal counts were submitted to the cafeteria manager shortly after breakfast for lunch and snacks. In accordance with 7 CFR 210.2 "Point of Service" is defined as the point in the foodservice operation where a determination can accurately be made that a reimbursable lunch has been served to an eligible child.

##### B. Meal Patterns and Nutritional Quality

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>

##### Findings:

- Upon review of production records submitted for the week of review it was noted that each day salad bar was listed on the production records. Upon further conversation with staff and the food service management company representative it was discovered that the recipe for salad bar is not always followed since they utilize whatever fresh vegetables are available. In accordance with 7

CFR 210.10(c)(5) All schools must develop and follow standardized recipes. Since the items on the salad bar vary there is no documentation to demonstrate that what is being offered to students meet the weekly vegetable subgroups.

**C. General Program Areas**

YES	NO		Technical Assistance	Corrective Action
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Resource Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Civil Rights	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Smart Snacks in Schools	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

**Findings:**

4. The adult meal price for lunch is currently \$3.95. In accordance with FNS Instruction 782-5 Rev. 1 the minimum adult payment should reflect the price charged to students paying the school's designated full price, plus the current value of Federal cash and donated food assistance (entitlement and bonus) for full price meals. The recommended adult meal price for the school year 2023-2024 is \$4.65 cents as described in commissioner's memo COM- 24-005.
5. Upon review of a la carte items sold at Foreman High School it was discovered that Gatorade was being sold to students in grades 7-8. In accordance with 7 CFR 210.11(m)(2)(i-v): Allowable beverages for middle school-aged students (grades 5-8) are limited to: Plain water, plain carbonated water, low or non fat milk, 100 percent fruit/vegetable juice, may be diluted with water (with or without carbonation and with no added sweeteners).