

In accordance with 7 CFR 210.10(a)(3) schools or school food authorities, as applicable, must keep production and menu records for the meals they produce. These records must show how the meals offered contribute to the required food components and food quantities for each age/grade group every day.

C. General Program Areas

YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Resource Management	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Civil Rights	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SFA On-Site Monitoring	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Smart Snacks in Schools	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Professional Standards	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety, Storage, and Buy American	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reporting and Record Keeping	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	School Breakfast Program and Summer Meals Outreach	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	After School Snack	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Seamless Summer	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fresh Fruit and vegetable Program	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>

Findings:

4. Upon review of the afterschool snack program several errors were identified.
 - a. On October 24, 2023, at Central High School it was noted that students were provided a 4oz juice and 2oz grain. In accordance with 7 CFR 210.10(o)(2) students aged 6-12 must be provided $\frac{3}{4}$ cup of fruit or 6oz of juice.
 - b. Upon review of production records at Romine Early Childhood center for the week of August 21-25, 2023, it was discovered that on one (1) of the five (5) days a grain-based dessert was served to preschool aged students. In accordance with 7 CFR 210.10(o)(3)(ii) Grain-based desserts do not count towards meeting the grains requirement.
 - c. On October 24, 2023, at Romine Early Childhood Education center it was determined that a snack count was not taken at the point of service. Cafeteria staff made forty (40) snacks and the attendance showed that forty-five (45) students were in the afterschool program. In accordance with 7 CFR 210.18(g)(1)(ii)(B) each type of food service line provides accurate point of service meal counts, by type, and those meal counts are correctly counted and recorded.
5. Upon review of meal modification documentation, it was discovered that eighteen (18) students were listed on the allergy list without supporting documentation. Additionally, five (5) students had incorrect or missing allergy information. In accordance with 7 CFR 210.10(m)(1) Substitutions must be made on a case by case basis only when supported by a written statement of the need for substitution(s) that includes recommended alternate foods. Such statement must be signed by a licensed physician.

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: Little Rock School District

Date of Administrative Review (Entrance Conference Date): 10/23/2023

Date review results were provided to the School Food Authority (Exit Conference Date): 11/16/2023

General Program Participation

- What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - ✓ School Breakfast Program
 - ✓ National School Lunch Program
 - ✓ Fresh Fruit and Vegetable Program
 - ✓ Afterschool Snack
 - ☐ Seamless Summer Option
- Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - ☐ Community Eligibility Provision
 - ✓ Special Provision 2

Review Findings

- Were any findings identified during the review of this School Food Authority?
 - ✓ Yes ☐ No

REVIEW FINDINGS				
A. Meal Access and Reimbursement – Performance Standard 1				
YES	NO		Technical Assistance	Corrective Action
<input type="checkbox"/>	✓	Certification and Benefit Issuance	<input type="checkbox"/>	<input type="checkbox"/>
✓	<input type="checkbox"/>	Verification	✓	✓
<input type="checkbox"/>	✓	Meal Counting and Claiming	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Charge Policy and Unpaid Meal Procedures	<input type="checkbox"/>	<input type="checkbox"/>
Findings: <ol style="list-style-type: none">Upon review of verification documentation from the 2022-2023 school year it was found that one (1) household submitted a collateral contact written by someone in the household. In accordance with 7 CFR 245.6a(a)(7)(ii) Collateral contacts are verbal confirmations of a household's circumstances by a person outside of the household.				
B. Meal Patterns and Nutritional Quality				
YES	NO		Technical Assistance	Corrective Action
✓	<input type="checkbox"/>	Meal Components and Quantities	✓	✓
<input type="checkbox"/>	✓	Offer versus Serve	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	✓	Dietary Specifications and Nutrient Analysis	<input type="checkbox"/>	<input type="checkbox"/>
Findings: <ol style="list-style-type: none">Upon review of breakfast meal service on October 24, 2023, at Mabelvale Elementary School, it was discovered that only one (1) type of milk was being offered during breakfast in the classroom. In accordance with 7 CFR 210.10(d)(1)(i) Schools must offer students a variety (at least two different options) of fluid milk.Upon review of production records for the week of August 21-25, 2023, it was discovered that the production records did not reflect the correct crediting information.<ol style="list-style-type: none">Salad 3 and the lettuce/tomato cups have inconsistent crediting of Romaine lettuce when compared with the quantity used to prepare the recipes.Tator Tots show a serving size of ½ cup and crediting on the production records shows ¼ cup.				